Tool Box Talks

Topic: Electric Power Tools

Our jobs have become much easier thanks to electric power tools. They come in many varieties and allow us to do almost anything. However, electric power tools all require good safety practices and proper usage. It's not only good for the tool, but it's good for our well being too.

Guide for Discussion

– Remember these rules when discussing proper handling of electric power tools.
– Use the right tool for the right job.
– Know how a tool works and how to properly use it.
– Double check that it's properly grounded or double insulated
– Never adjust the tool when it is plugged in.
– Unplug the tool when not in use
– When done with a tool, be sure to put it away. Good housekeeping means fewer accidents!
– Water and electricity do not mix, if you must work in wet conditions make sure you are wearing rubber gloves and vest
– The cord is not a handle
– A tool should not be used unless the guards are in place and working

Tool Inspection: What to Look For

– Broken or defective cords
– Defective terminal connections
– Defective plugs
– Defective or loose switches
– Brushes that spark excessively

Using the Tool: Check List

– Remove the chuck or adjusting key
– Firmly secure the work
– Be sure you have firm footing

Personal Protective Gear: What to Wear

– Safety glasses or goggles
– Hard Hat
– Safety Shoes

Employee Participants

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